

OHECA  
Zoom Meeting  
December 8th, 2021

- **Call to order**

President Gary Koblitz called meeting to order at approximately 8 p.m. Before the formal meeting proceeded, Patti Alf reported that former long-serving OHECA president Patty Kimmel is seriously ill. Gary K offered that the January newsletter will advise the membership of this unfortunate situation.

- **In attendance-** Gary Koblitz, Deb Milford, Julie Chesser, Patti Alf, Melissa Low, Pawel Kusmierak, Laura Senich, Janet Towles.

- **Absent-** Stacy Cheshire, Pete Lawton, Gary Jensen, Angela Blackwood, Adair Petty, Ann Hodges, Mauren Reed.

- **September Meeting Minutes-**

President relayed that the September meeting minutes were emailed to the board after the September meeting, revised as necessary and posted on the OHECA website for resident review. Past meeting minutes have been archived on the website and this will be the procedure going forward.

- **President topics-**

The goal of having the bylaws completed by the years end will need to be extended. More time is required to draft a board consensus, present to membership for comments and vote. We will go into 2022 with current bylaws and this may affect the 2022 budget. We will need to be prudent on spending between Jan to March. One of the suggested bylaw changes is to move the approval of the budget to earlier in the year's board agenda.

- **Membership**

**Pawel shared a comparative analysis of membership trends for 2019, 2020, and 2021, including various statistics about 2021 membership to date.**

**As the substitute for the vacant membership drive chair this fall campaign, Gary K summarized the following-**

*Throughout the drive starting in Sep residents were informed about the membership drive with a number of emails and in the fall newsletter. Flyers were printed for new residents welcoming them to the community and promoting OHECA membership. This met with limited success, but the inventory of flyers can be used in subsequent drives. Lawn signs were ordered and 18 households volunteered to post these on their lawns throughout Oct. Postcards were mailed to all residents in Oct advising how to apply for membership. In Nov paper forms with return envelopes were mailed to 2021 members who had not yet renewed for 2022. For both these mailings, a number of Board members and residents helped affix address labels and stamps. A hefty A-frame membership drive sign was rotated among strategic community locations on weekends. Finally, Laura rotated in the membership drive announcement on the entrance message board with other announcements.*

### **Recent application updates (Pawel & Janet)**

It surfaced that a very small number of members do not want any of their personal data printed in the directory, but that the OHECA's SOP historically has been to print only the address. To make the member's intention clear on membership forms in MTK and paper, an appropriate revision has been made. Also a new category in the database was created to exclude all members personal data from the directory, if requested. Redesign of website page for paper membership.

- **Treasurer's report & and budget timeline (Deb)**

Deb circulated the 2021 and proposed 2022 budgets to all Board members in advance of the meeting for their review. Several questions or comments were made by some Board members, which Deb answered. Some of the more salient ones were that donations comprise a large figure; that OHECA is budgeting for a paid audit; and that

2022 income is projected higher, but so will expenses increase, such as directory printing due to material costs and a new mowing contract. The 2022 budget will be voted on during the annual March meeting.

- **Leaf vacuum project final report (Stacy)**

In Stacy's absence, Gary K summarized his understanding of the leaf vacuum project, and that was that Unfortunately there was not enough interest to implement the program.

- **Grounds**

In Adair's absence, Gary K reported that the litter cleanup in November as part of the OHECA Adopt-a-Highway sponsorship of Huntsman Blvd was well attended and successful. Adair is planning for tree replacement on the medians of Huntsman and Sydenstricker.

- **Big item pickup & shredding events (Gary J)**

*In Gary J's absence, Gary K passed on that the County Waste Management has cancelled community cleanup events due to staffing shortages. OHECA will consequently not sponsor the companion shredding events, and instead will promote the county sponsored shredding events. Yard sales will continue.*

**Directory:**

**Ads update (Patti)**

*Ad income for the 2022 directory increased over 2021.*

**Printing timeline (Melissa)**

**2022 Production Schedule**

<i>Date</i>	<i>Activity</i>
<i>Friday, January 7</i>	<i>Final Ad Art Due</i>
<i>Friday, January 21</i>	<i>Membership Reports &amp; All Articles Due from Board Members (to Melissa Low)</i>
<i>January 22 - February 5</i>	<i>Layout and Design</i>
<i>February 6 - 20</i>	<i>Committee Review</i>

<i>February 25-27</i>	<i>Final Tweaks</i>
<i>February 28</i>	<i>To the Printer</i>
<i>No Later Than March 11</i>	<i>Printer Delivery to Patti</i>

- **Newsletter, winter edition timeline (Gary K)**

Gary will publish the next newsletter mid January. Please send any inputs directly to Gary K.

- **March election (Gary K)**

The two executive board positions up for election at the March annual meeting are VP and Treasurer. We need volunteers for a nominating committee from the board and/or residents. We are discussing options on how to vote virtually

- **July 4 parade prospect (Gary K)**

If we do not have a volunteer to organize the parade, it may be discontinued this year. The January newsletter will solicit a volunteer. There was a suggestion that Girl Scout and Boy Scout troops may be interested in managing the planning as a community service project. Furthermore, we don't know at this time if police staffing will allow for required traffic control. Gary K adjourned the meeting about 9:30 pm with the announcement that the next meeting is the annual membership meeting on Wednesday, March 9.